

IEEE EDOC 2019 REGISTRATION GENERAL CONDITIONS

REGISTRATION AND PAYMENT

The registration fee will correspond to the one applicable on the date of online registration. The early registration is by or on September 3, 2019.

The registration is valid when the payment is received.

According to your selection, the registration fees include:

R01, R02, R03, R04, R05 – Full conference registration including the workshops day; attendance to IEEE EDOC sessions from Monday, 28 October to Thursday, 31 October; Opening Reception on Monday, 28 October; lunches and coffee breaks from Monday, 28 October to Thursday, 31 October; the gala dinner on Wednesday, 30 October; on line access to the Conference and Workshops Proceedings.

R06, R07, R08, R09, R10 – conference-only registration; attendance to IEEE EDOC sessions from Tuesday, 29 October to Thursday, 31 October; Opening Reception on Monday, 28 October; lunches and coffee breaks from Tuesday, 29 October to Thursday, 31 October; the gala dinner on Wednesday, 30 October; on line access to the Conference Proceedings.

R11, R12, R13, R14, R15 - workshop-only / demo-only registration / doctoral consortium-only registration; attendance to all sessions on the day selected, lunch and coffee breaks on the day selected; on line access to the Workshops/Demos/DC Proceedings.

Workshop-only registration includes access to the workshops on October 28th, and one ticket for the opening reception.

Doctoral consortium-only registration includes access to the doctoral consortium on October 28th, and one ticket for the opening reception.

Demo-only registration includes access to the conference only on the day of the demonstrations (October 29th).

MEMBERSHIP STATUS

If you are a Member of IEEE you are eligible to register at the IEEE MEMBER rate. Your IEEE membership number is required.

STUDENT STATUS

To qualify for the student rate, a proof of current full-time status is required (i.e, a copy of student card or certification from university)

AUTHORS POLICY

The deadline for Author registration is Friday, 16 August 2019.

- To be published in the IEEE EDOC 2019 Conference Proceedings and IEEE Xplore®, at least one Author of an accepted paper is required to register for the conference or workshop or doctoral consortium or demo session according to the type of the accepted paper
- and the paper must be presented at the conference.
- Non-refundable registration fees must be paid prior to uploading the final IEEE formatted, publication ready version of the paper.

- For authors with multiple accepted papers, **one full registration** (option 1, full conference registration including workshops) is valid for up to two (2) papers: “one conference paper and one workshop paper” OR “one conference paper and one doctoral consortium paper” (in both cases, the latter is called additional in the registration form).
- A workshop registration is mandatory for an accepted workshop paper.
- A doctoral consortium registration is mandatory for an accepted doctoral consortium paper.
- A full registration or a conference registration or a demo-only registration is mandatory for an accepted demo paper.
- For authors with two (2) accepted papers in the conference, the second conference paper (called additional in the registration form) has a reduced conference registration fee which is displayed when the box for additional paper option is checked (not applicable for student or IEEE Life Member).
- If a workshop or a doctoral consortium presenter wishes to attend the whole conference, he/she has also to register for the conference at the rate applicable.
- Please do not share your registration confirmation code with anyone else. Although the code enables submission of up to two papers (under conditions specified above), it can only be used once, by you, to create an Author account.
- Accepted and presented papers will be published in the IEEE EDOC 2019 Conference Proceedings and in IEEE Xplore®.
- IEEE reserves the right to exclude a paper from distribution after the conference (e.g., removal from IEEE Xplore) if the paper is not presented at the conference.

CANCELLATION & REFUND POLICY

All cancellations must be sent in writing to the edoc2019@ieeefrance.org. The registration fee will not be refunded to the authors if it is required to cover the publication expenses of accepted papers.

Cancellations received before October 3, 2019 are refundable minus a 72 € processing and administration charge. Cancellations received after this date are non-refundable. No refunds will be given for non-attendance. Additional banquet tickets and additional proceedings will not be refunded after October 3, 2019.

Unused lunch and banquet tickets will be neither refunded nor exchanged with other tickets or services.

NON-DISCRIMINATION

Non-discrimination: "IEEE is committed to the principle that all persons shall have equal access to programs, facilities, services, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by IEEE policy and/or applicable laws.

CHANGES OF CONFERENCE PROGRAM

In the event of cancellations by speakers or other changes in the main conference program, no full or partial refund of the registration fee can be made.

LIABILITY

The IEEE EDOC 2019 and/or its agents have the right for any reason beyond their control to alter or cancel, without prior notice, the conference or any of the arrangements, timetables, plans or other items relating directly or indirectly to IEEE EDOC 2019.

The IEEE EDOC 2019, and/or its agents shall not be liable for any loss, damage, expenditure or inconvenience cause as a result of such alteration or cancellation.